

# HOTEL RESERVATION FORM

## ISEAC 34 - 2006

Hamburg, June 4 – 8 and 9, 2006

Please return this form before May 5, 2006 to:  
INTERPLAN AG Hamburg, St. Petersburger Str. 1, 20355 Hamburg – Germany  
Phone: +49 (0)40 32509230 Fax: +49 (0)40 32509244 e-mail: hamburg@interplan.de

### Please use typewriter or capital letters

Surname \_\_\_\_\_ First Name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Postal Code \_\_\_\_\_ City \_\_\_\_\_

Country \_\_\_\_\_ e-mail \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

### Hotel Reservation

Please reserve:  single room  double room

from \_\_\_\_\_ to \_\_\_\_\_ for \_\_\_\_\_ nights.  
Date of arrival Date of departure

Preferred hotel: 1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_

Hotel	Distance *		Single	Double	Breakfast
Elysée	5	€	146,00	166,00	€ 18,00 ppd
Mercure An der Messe	5	€	139,00	139,00	€ 14,00 ppd
Norge	10	€	113,00	135,00	included
Bellmoor	5	€	90,00	125,00	included
Amsterdam	5	€	85,00	95,00	included
Fresena	5	€	85,00	125,00	included

Rates are per room/night, incl. service and 16% VAT. Hotel rooms will only be reserved after receipt of a guarantee (either credit card details or a deposit payment of the room rate for the 1<sup>st</sup> night). Rates are subject to change.

\* walking distance to Hamburg University in minutes

### Deposit payment/Guarantee

I have transferred the deposit to your bank account:  
INTERPLAN AG Hamburg, w / HH-ISEAC34-2006 – participant's name / HypoVereinsbank Muenchen  
Bank code 700 202 70 - account no: 654 028 45 88 – SWIFT-Code: HYVEDEMMXXX  
IBAN: DE87 7002 0270 6540 2845 88

Please take my credit card as a guarantee (a deposit is not required)

Eurocard/Mastercard  Visa

Credit card no.

Expiry date  /   
month year CVC-No.

Card holder's name \_\_\_\_\_

Date

Signature

With my signature I accept the conditions mentioned on this reservation form – see other side.

**ISEAC 34 - 2006**  
**Conditions for Hotel Reservations**  
**Deadline: May 5, 2006**

**Please note:**

**All reservations received later than May 5, 2006 must be confirmed by a credit card number.**

**(Bank transfers are no longer possible.)**

**Reservations without a credit card number will not be handled.**

**Confirmation/Deposits:**

Hotel rooms can only be reserved upon receipt of a deposit ( room rate for the 1<sup>st</sup> night) or a credit card number. All requests for hotel reservations and all deposits must be received by INTERPLAN AG not later than **May 5, 2006**. If the desired hotel is fully booked, INTERPLAN AG reserves the right to arrange accommodation in a different hotel.

For reservations and payments received later than the mentioned date above, all necessary efforts to procure a hotel room for you will be done. Please be aware that a guarantee for your hotel preference and/or the rates indicated cannot be given by INTERPLAN AG. Upon receipt of the deposit, the guest will receive a hotel voucher with the amount of the deposit. This voucher must be presented upon arrival at the hotel. Hotel vouchers not handed in at the hotel, will not be refunded. Any further hotel expenses are to be paid directly at the hotel by the guests themselves.

**Changes/Cancellation:**

Changes in reservations and cancellations must be reported in writing to INTERPLAN AG. Upon receipt of the reservation confirmation, the guest automatically becomes the legally binding contract partner of the hotel. INTERPLAN AG acts exclusively as an agent for hotel reservations. In the event of an early departure or a NoShow, the hotel is entitled to charge the entire reserved period, unless the room is taken by another guest. If the guest cancels a reservation prior to **May 5, 2006** a cancellation fee of **EUR 15,00** (incl. 16% VAT) per room reservation will be charged; any bank charges that may arise as a result of such a cancellation will be covered by the guest him-/herself. After that date the hotel is entitled to charge up to 90% of the room rate for a cancelled booking.

**Credit card guarantee:**

The guest guaranteeing her/his hotel reservation by credit card herewith entitles INTERPLAN AG to forward the data of the credit card to the hotel as a guarantee for the room reservation. A deposit is not required.